

# Career Coaching Services



## Career consulting session BASIC

20-30 min.

39 €  
19 € for students

You have a short set of questions about any issues revolving around education, employment and career development, administration or culture in Germany, Europe or your home country? Or you want to know about what to expect in your upcoming interview for a job or scholarship? This happens every now and then. Hence, we will fill you in on the important aspects of your question and may even do short dry runs in case of practical implications. This type of individual coaching applies to both African as well as European labor markets and especially if you are looking for a job in IT in Germany.

## Career consulting session SMART

50-70 min.

69 €  
45 € for students

This is an extensive Q&A via skype where you get to ask us anything about your current situation, ranging from labor markets to company and job search, problems with visa or other administrative issues to university landscapes and scholarship programs. We usually look at the current job market situation in your area of expertise and interest and discuss concrete measures for you to take after the session. We will give you job recommendations or link you with our network. You will benefit from our experience with German corporate culture and networks. The fee covers smaller follow-up questions as well.

## Job interview and self-presentation training

70-90 min.

79 €  
45 € for students

We will simulate a regular online interview just the way you are likely going to have it with the company or organization you are applying with. In order to perform well in real life we will provide you with extensive feedback right after the simulation and tell you all about what to expect when things get serious with recruiters, especially in an intercultural setting. We will also pay special attention to mimics, gesture and language. If you are located in Berlin we will invite you to our office to do this session in person. In any case, we will make sure you directly benefit from our professional experience after hundreds of interviews.

## Application dossier proofreading

CV and/or cover letter

25 € apiece  
15 € apiece for students

You need a detailed check of either your CV or cover letter or both? We look at candidate dossiers on a daily basis and, until today, we have always found something to be improved or corrected. We will also tell you how to adapt your CV according to the role or industry of your choice. We will provide you with direct feedback and concrete suggestions. We know from experience that adaptations may take more than one round. Hence, this package includes a free revision loop where you get to send us your corrected version again for another check just to make sure you are on the safe side.

Every session will take place either via skype or hangouts unless you are located in Berlin. We will ask you to hand in first information about yourself, most likely your CV. Please note that all services have to be fully paid in advance via bank transfer. Refunds are possible if you cancel up to 24 hours before the booked service. Rescheduling is free of charge. For bookings and further information, send us an email to [info@africaworks.eu](mailto:info@africaworks.eu).